



## **How to complete your child's enrollment and/or place on the waiting list**

- Take a tour of Upside with your child
- Complete the Family Interview with your child
- Complete the paperwork
  - Copy of birth certificate
  - Copy of immunization form (or complete immunization exemption)
  - Family Handbook Signature Page
  - Completed "Blue Card"
- If applicable, medication form and medication in original container
- If applicable, court documents
- Pay the \$55 registration fee

## **What to bring on your child's first day of Upside Preschool and every week**

- Labeled Ziploc bag which includes a complete change of clothing to use in the event of an accident
- Labeled small, plastic water bottle with **water**. No other liquids. Please take home on your child's last day of weekly attendance to wash.
- Labeled nap blanket, small pillow, comfort item, etc. if your child naps. Please take home on your child's last day of weekly attendance to wash.

## **What to bring every day**

- Labeled jacket (if needed)
- Labeled backpack
- Labeled lunch box with ice pack (no foods that require to be heated or cooked). Make sure your child can open any food items you send.

## **Things NOT to bring or wear (unless specific permission given by teacher and/or director)**

- Pacifiers, sippy cups, cups with straws
- Personal toys or items
- Dress up clothes (unless it's a theme day)
- Closed toed shoes are recommended

## **Requested Donations**

Upside Preschool is self-supporting. One way we keep our expenses down is by asking for donations of daily use and snack items. However, we do not want this to cause hardship for your family. Each classroom will be asked each month to help with snacks the upcoming month. Please see the list posted near your child's room and the information sheet in their cubby. If you are unable to shop, a \$20 fee may be assessed so we may purchase additional snacks.

Thank you for entrusting us with the teaching and care of your child! If you have any questions, please contact us through Procure, [info@upsidepreschool.com](mailto:info@upsidepreschool.com), 928-420-8156, or stop by!